

Check List - Entry Requirements REAP

Additional to your online application in ahoi, you have to submit the following documents as copies by post to:

Studierendenverwaltung der HCU

Überseeallee 16

20457 Hamburg

1. Certificate of your bachelor's degree in Architecture, Urban Planning, Geography, Landscape Architecture, Civil Engineering, Law, Political Science, Business and Administration, Economics, Humanities or others with focus on REAP related fields
- respectively evidence of studies with grades
(Prove of studies of at least 130 credit Points, studies with grades of at least 75 Credit Points. The degree has to be obtained until the end of the first semester of the Master Course.)
2. Evidence of English Language Proficiency. This may be one of the following:
 - TOEFL with a minimum score of 570 points (paper based), 230 points (computer-based) or 88 points (internet based);
 - IELTS (International English Language Testing System): min. 7;
 - CAE (Cambridge Certificate of Advanced English): min. grade B;
 - CPE (Certificate of Proficiency in English): min. grade C;
 - TELC (European Language Certificate): min. C 1.

This may also be:

- A certification that the instruction language of your previous studies (at least 4 semester) was English
- A certification that you have attended a school of general education of at least 5 years where the English language was used as the medium of instruction
- A certification that you have had a professional and subject-related stay abroad of at least 1 year in a country where the official language is English

If the applicant did not pass the English test yet, it is also possible to submit a confirmation of a registration for an English test instead.

In this case the required score has to be submitted until 8 weeks after the start of the winter term (latest date).

3. Proof of academic qualification in REAP-related fields during the studies
Please compile a list of REAP relevant courses during your studies.
You can use the attached form for this purpose.

4. Evidence of professional work experience in REAP related fields of at least half a year (e.g. testimonial(s) or letters of reference). This work experience may be gained prior to or while being enrolled at university.

Please submit also the following documents, which will be relevant for the internal selection procedure:

1. Two letters of recommendation in English (or with certified translation) from individuals knowledgeable about your academic and/or professional work experience relevant to REAP
2. a personal CV.
3. A letter of intend in English (1 – 1,5 A4 pages) outlining your personal aims and objectives for your study in the REAP master programme considering the following four questions:
 - What aspects make REAP a special programme for you ?
 - In how far does the REAP programme differ from other master course programmes ?
 - What kind of REAP relevant activites have you been concerned with in your former work / studies ?
 - Which context would you like to work in after having graduated in the REAP master course ?

REAP relevant subjects of previous academic qualification

List the courses of your former studies that are relevant to the main REAP contents.

Please indicate also CP (credit points) and grades.

1. Water

urban water cycles, flowing waters, wastewater treatment, storm water management, technologies, sustainable water resource management

[illegible]

2. Energy

urban energy cycles

[illegible]

3. Materials

urban material cycles, technologies, material flow, life cycle assessment

[illegible]

4. Noise / Traffic

noise emission/immission, noise control, regulation and abatement, noise maps, noise propagation and perception

[illegible]

5. Institutions and Instruments, Resources, Technologies

international development, institutions and policies, legal and economic instruments , technical urban infrastructure systems, climate responsive planning, research methods, statistics, project evaluation, decision support

[illegible]