

## HCU International Office

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## HCU Student Service Center

**Incoming students:** Ms. Katja Salzwedel  
[studierendenservice@vw.hcu-hamburg.de](mailto:studierendenservice@vw.hcu-hamburg.de)

ERASMUS Code: D HAMBURG12

## Academic calendar:

1<sup>st</sup> TERM = WINTER term: **01.10. - 31.03.**

Lecture time: until mid February

Exams: most exams until end of Feb., some until March 31<sup>st</sup> (esp. in Civil Engineering and Geomatics)

Intensive German Language Courses (2 weeks) start: 1<sup>st</sup> or 2<sup>nd</sup> week of September

Int. Welcome Days: last week of September/first week of October; **Participation = mandatory**

Course registration: last week of September/first week of October

2<sup>nd</sup> TERM = SUMMER term: **01.04. - 30.09.**

Lecture time: until mid July

Exams: most until end July, some end of September (esp. in Civil Engineering and Geomatics)

Intensive German Language Courses (2 weeks) start: 1<sup>st</sup> or 2<sup>nd</sup> week of March (not guaranteed, might not take place if too few students enrol)

Int. Welcome Days: end of march; **Participation = mandatory**

Course registration: end of march

## DEADLINES winter term

**nomination** by Partner University:

01. May

**application** by student:

01. June until 01. July

## DEADLINES summer term

**nomination** by Partner University:

15. November

**application** by student:

01. December until 15. January

## Application procedure

1. Home University sends nomination incl. email contact of the nominated students to [studierendenservice@vw.hcu-hamburg.de](mailto:studierendenservice@vw.hcu-hamburg.de)
2. HCU then sends the online application information directly to the nominated student.
3. Please instruct your students to upload all relevant documents in our **online application** system! The learning agreements will be approved through the OLA platform.
4. No paper application documents are needed or accepted. No portfolios are needed. We trust upon our partner's selection process.
5. Once the application period is over and the online application is accepted, students will get an official confirmation letter as well as – if needed – further documents e.g. for visa purposes.
6. By mid-August (winter term) / mid-February (summer term) the enrolment documents will be available in the application accounts.

## Health Insurance Requirements

Students have to have a valid health insurance equivalent to German public health insurance **prior** to enrolment. EU students who hold a valid EU Health Insurance Card upon application fulfil that requirement. For non-EU-students we offer health insurance assistance at the Welcome Days. Travel insurance **will in no case** be a legal replacement!

## Language Requirements

Instruction at HCU is predominantly in German, with only very few courses in English.  
Language requirements:  
German level A2.1 (at least a participation certificate of A2.1 German course upon application)  
Exceptions: Civil Engineering and Geomatics: German level B1

Each semester, at least 30 ECTS are offered in English in the field of Architecture. Master programs Resource and Efficiency in Architecture and Planning, Urban Planning and Geodesy and Geoinformatics with the specialisation in Hydrography are taught completely in English. In case a student only or mainly wants to attend courses in these fields, the German language requirements could be waived, please contact us in these cases.

## Credit System

HCU applies the ECTS-System; credits a full-time student gains per semester = 30 CP; 1 CP = 30 hours workload

## Module lists and descriptions

Bachelor programs	Master Programs
<a href="#">Architecture</a>	<a href="#">Architecture</a>
<a href="#">Civil Engineering</a>	<a href="#">Civil Engineering</a>
<a href="#">Geodesy and Geoinformatics</a>	<a href="#">Geodesy and Geoinformatics</a>
<a href="#">Urban Planning</a>	<a href="#">Urban Planning</a>
<a href="#">Metropolitan Culture</a>	This program is only offered at bachelor level.
This program is only offered at master level.	<a href="#">Resource and Efficiency in Architecture and Planning</a>
This program is only offered at master level.	<a href="#">Urban Design</a>
<a href="#">Smart Building Engineering</a>	This program is not yet offered on Master level

## Choosing the courses

Exchange students can choose courses from all degree programs, they are not restricted to the program they are enrolled in. They can also choose [QStudy courses](#) and interdisciplinary courses. Both are listed in the module lists.

**Transcripts of Records = ToR**

Winter term: ToR issued only in very fast cases at the end of February

Summer term: ToR issued only in very fast cases at the end of August

In those very fast cases the ToR is handed over to the student upon departure. In all normal cases a digital and/or postal version will be sent to the student.

**Contact email** for ToR: [studierendenservice@vw.hcu-hamburg.de](mailto:studierendenservice@vw.hcu-hamburg.de)

**Please note:** Grading of courses will mostly take until the **official end of the German semester** (30.09. + 31.03.). So, getting the final grades only in October resp. in April is quite common! Transcripts will be issued when the student notifies the Student Service Center that they got all their grades.

**Accommodation**

HCU can dispose only a very limited number of rooms in student residences. Upon their application incoming students will be provided online an accommodation application form. Due to severe housing shortage, a student residence room nonetheless cannot be guaranteed!

We will provide links and information on additional housing possibilities **but we cannot offer a full accommodation service!**

Housing market in Hamburg is extremely tight and very expensive!

**Special facilities**

HCU's building is wheel-chair accessible

**Fees**

Tuition fee: none. Semester Contribution: about 331 € per semester, it pays for public transport etc.

**Estimated living expenses**

Approx. 992€ per month.

**What incomings must absolutely know**

Attend the International Orientation!

**German language courses**

The HCU always offers a preparatory German language intensive course in September and in March that will be taught online. There will also be semester courses during the winter and the summer semester taught on site. Information on the courses and the registration process can be found [here](#). We invite students who have already been nominated by our partner university to participate in our online language course one semester before their planned exchange. If you are interested, please feel free to contact us for further information.