WELCOME TO THE HCU

New Student Orientation (OE-Woche)
WiSe 2023/24
Welcome to HafenCity University

From 09.10.2023 to 13.10.2023, the so-called "Orientierungseinheit" will take place before the start of lectures.

The format is essentially a 'New Student Orientation,' during which you will participate in events and receive relevant information to help ease your start at HCU. Of course, you will also have the opportunity to get to know the university, the city, and, most importantly, each other.

On the following pages, you will find the schedules for the New Student Orientation in the respective study programs. The program takes place on-site at the HafenCity University.

In addition to the official introductory events by the university, which you should not miss, your student representatives will also organize a series of events. To stay informed about the activities of the student committees, follow the ASIA on Instagram at instagram.com/astahcu.

You can find the current version of the brochure at www.hcu-hamburg.de. To not miss out on anything, also subscribe to HCU’s social media channels (Page 9) and check your university email inbox!

Welcome Days for international students

<table>
<thead>
<tr>
<th>WEDNESDAY 04.10.2023</th>
<th>THURSDAY 05.10.2023</th>
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<tbody>
<tr>
<td><strong>WHO:</strong> ALL INTERNATIONAL STUDENTS</td>
<td><strong>WHO:</strong> ALL INTERNATIONAL STUDENTS</td>
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<tr>
<td><strong>Room:</strong> 3.103</td>
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<tr>
<td><strong>Time:</strong> 10:00</td>
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<td>Word of Welcome - Opening Session</td>
<td>First Steps in Hamburg</td>
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<tr>
<td>Introduction, information on the HCU and paperwork related to your studies</td>
<td>Health insurance, „Meldebestätigung“, bank account, etc.</td>
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<tr>
<td><strong>Time:</strong> 10:30</td>
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<tr>
<td>Time to ask questions</td>
<td>Information on „Hochschulsport“</td>
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<td>e.g. regarding your Erasmus related paperwork.</td>
<td>Sports opportunities for students</td>
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<td><strong>Time:</strong> 11:00</td>
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<td>Information on degree programs and course registration (ahoi)</td>
<td>Course registration</td>
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<td>You can also ask questions afterwards</td>
<td>In case you have questions, technical problems, etc.</td>
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<td><strong>Time:</strong> 12:00</td>
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<tr>
<td>Course registration</td>
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<td>in case you have questions, technical problems, etc.</td>
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How-to: The HCU Library

What is available in the library? Do I have to register separately? How does the library help me in my studies?

Learn everything you need to know about using the library and what the library has to offer - from A for access from home, to L for lending, to Z for Zotero.

Duration: 20 minutes
Meeting point: Magazine lounge on the first floor of the library
General Information

On the following pages you will find explanations for the most important terms as well as the contact information for student representatives at HCU.

From “Ahoi” to “Workshops” (workshops), from “University Sports” to the necessary meal in “Cafeteria and Café” - we have tried to list a few terms that are relevant to your studies. On the following pages you will find an explanation of each term, often supplemented by a link that will lead you to further information on the individual topics.

Nevertheless, we are only scratching the surface here and you will get a lot more useful information and additional tips during your New Student Orientation: Both from us as the university and, of course, from your Kommiliton:innen who will accompany you at the start of university. Kommiliton:innen - A first term you can look up here...

Submission

Term papers, drawings or other examination results must be handed in on time, either in electronic form, i.e. by e-mail as an attached PDF file, or in paper form, to the respective lecturer. Please refer to the comments in ahoi for the respective course to find out in which way the examination has to be handed in. If you have any questions, please contact your lecturer.

Ahoi

At HafenCity University, ahoi stands not only for the maritime greeting, but also for “General University Organization and Information System” (in German the abbreviation makes sense). This is where you already applied for your studies and where you also register for seminars, lectures and exams. During the first days of the New Student Orientation, there will be special ahoi introductions for you. There, ahoi tutors will explain to you how to structure and organise your studies via ahoi. You log in with your HCU-ID at www.ahoai.hcu-hamburg.de.

Library

Every university has a library. You will find your study material on the left when you enter through the main entrance on the ground floor. Or you can take a look at the map in this booklet. The library offers you a selection of books for your studies (digital and on-site), workstations, workshops and many other services to help you through your studies. You can find the latest news on the pages of the library: www.hcu-hamburg.de/it-und-medien/bibliothek. For more information: www.hochschulsport.uni-hamburg.de

University Sports

Scoring hoops, rowing on the Alster or breathing in the downward dog: In addition to learning and lectures, there must also be room for physical activity and sports. The Hochschulsport Hamburg offers all students a program of various sports activities. You can get a first impression at the Info Fair. You would like to do a semester abroad or are interested in an internship abroad? Then the International Office can help you. Wikipedia says: “Kommilitone” is a common German term used by students for their fellow students. We have nothing to add to this.

FAST

No matter which degree program you start at HCU, you will always encounter the interdisciplinary study programs (Fast). The goal is for you to take courses within the framework of Fast that allow you to look beyond your own field and gain completely different perspectives. Here, we will explain to you how to use the New Student Orientation.

Study Spaces

Where can I study for an exam? Where can I work on my projects? And where do I have the opportunity to sit down with my project group? Where is model work possible, where not? During the New Student Orientation you will find all the important information on this. Here you can find an overview of all studying locations: www.hcu-hamburg.de/studien-UANGELIEGENHheiten/studentische-ARBEITSPLATZER

HCU-Card

The electronic chip card simplifies a variety of everyday tasks for you. Among other things, the card can be used as an ID card, as a library card, for printing, copying and scanning, as a semester ticket and as a means of payment for printing or in the cafeteria. To charge your credit, there are two terminals behind the stairs on the ground floor and in the cafeteria.

Equality and Diversity

The Equal Opportunity Officer and her team pay attention to the implementation of equal opportunities on a structural, individual and social level. Gender mainstreaming and diversity management are anchored in all areas of HCU. The Equal Opportunity Officer advises students on equal opportunities, studying with children, and sexual violence and discrimination. For students with children, we provide a parent-child room, a play corner in the cafeteria, and high chairs for children in the dining hall.

Cafeteria and Café

Our cafeteria and café are located directly to the right coming from the main entrance and are operated by a team of the Studierendenwerk. You will find a variety of delicious food there: In addition to antipasti, meat, vegetarian and vegan dishes, you can also enjoy fresh pasta and pizza. The café is open from 8 am to 5.30 pm. Meals are available from 11 am to 2 pm. The offer during the non-lecture period is limited. You can find today’s menu at www.stwhh.de/gastronomie/mensen-cafes-weiteres/mensa/mensa-hcu and log in with your HCU-ID.

Moodle

Moodle is a learning platform used at HCU and many other universities. There, you can upload your own documents or form groups. On the first day of the New Student Orientation you will get a first introduction to the use of Moodle. How Moodle is used in the lectures will be explained by the lecturers in their courses. You can find Moodle at moodle.hcu-hamburg.de and log in with your HCU-ID.

HCU-ID

The HCU-ID is your key to the digital universe of HafenCity University. Register for events in ahoi, upload materials for courses in moodle or connect to the WLAN: The HCU-ID is your comprehensive user name with the corresponding password. If you forget your password, you can get a new one at the Infobank.

Construction Laboratories

In the basement, you will find excellently equipped laboratories with numerous testing machines, experimental equipment and a wide variety of analytical devices, as well as an extensive collection of construction materials.

In the programs of architecture and civil engineering many practical exercises take place here. The building plans in this brochure show where you can find the laboratories.

Print, Scan and Copy

Multifunction printers are available for students on the 1st and 2nd floor south, as well as in the library. Scans can be sent to your e-mail address. To connect to the printer, you must be logged into the university’s scientific network and enter the following URL in browser: https://print03.ad.hcuhh.de

HafenCity University Hamburg www.hcu-hamburg.de

Kommiliton/-Kommilitonin

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International Office

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HafenCity University Hamburg www.hcu-hamburg.de

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PC-Pool
There are several rooms at HCU with PC workstations equipped with all the programs you need for your studies. The rooms are located on the first floor, in the library and on the 3rd floor. The introductory events for the use of Ahoi for your study program take place in the PC-Pools in rooms E.007 and 3.103.
A complete list of the installed software can be found on the website: www.hcu-hamburg.de/studentische-angebote/pc-pool.

Resource Rental
or equipment rental is the place to go to reserve presentation space in the main building or in the Münchenerstraße, to request access to the PC workstations in the Campustower, or to borrow equipment for media productions, the PC workstations in the Campustower, or or in the Märchenwelten, to request access to equipment rental is necessary:
www.hcu-hamburg.rentware.io/rooms/D3LA6E
Please always remember to leave the areas clean and tidy for the next person to use.

Presentation Areas
Presentations of your projects are part of your studies, especially in architecture and urban planning. For this purpose, presentation areas are available in the main building.
In order to reserve the metal bars, to where plans, drafts and posters can be attached with magnets, a booking via the web store of the resource rental is necessary:
www.hcu-hamburg.rentware.io/items/D3LA6E
Please always remember to leave the areas clean and tidy for the next person to use.

Psychological Counseling
During our studies and beyond, any of us can encounter a difficult phase in life, or experience overload and crisis can occur. You can’t always handle everything on your own. That’s okay. And it is good to get help.
The Psychological Counseling Service of the University of Hamburg also supports HCU students and faculty in this matter.
You can get initial information about this at the Info Fair on the first day of orientation.
Better safe than sorry.
Otherwise you can find the service here: www.uni-hamburg.de/campuscenter/beratung/beratungsservice/psychologische-be- ratung.html

Studierendenwerk
Mensa, dormitory, BAföG, counseling and much more are provided for you by the Studierendenwerk Hamburg. It is your provider and contact point in social matters for your studies. The most visible services at HCU are, of course, the canteens and the café overlook the water. You can find out what services the Studierendenwerk offers at the Info Fair. And at any time on www.astahcu.de.

Lockers
There are over 200 lockers available in the main building of the HCU. These are used for the safe storage of clothing, bags, work documents and similar materials.
The available lockers can be used on a first come, first served basis. If you wish to use a permanent locker in the student workstation area, you will need your own padlock.
Please make sure that you clear the lockers when you no longer need them for other students to use.

Safety Briefing
What happens if something does happen? Didn’t see a glass door, missed a step, got a paper cut - in any case, you need to know what to do, where to find help, and what rules apply.
Very important: Always report accidents! You can find the form here: www.hcu-hamburg.de/universitaet/services-und-kontakt/downloads.
During the New Student Orientation there is a detailed safety briefing in German and English.

Workshops
There are various workshops and laboratories at HCU. For model making, there are 12 workstations in the wood workshop. There is another workstation in the 3D printing area. These can be booked via Moodle.
In addition, the model workshop offers the CNC milling service and 3D printing.
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Building Overview

Basement

Ground Level

1. Floor

2. Floor

3. Floor

- Construction Labs
- ASTA
- Student Councils (FSR)
- Metal workshop
- Model workshop
- Plaster workshop
- Geodetic laboratory
- Wood workshop

- Infothek
- Library
- Auditorium
- Teaching room
- PC-Pool
- Study Space
- Multifunction printer
- Resource Rental
- Lockers
- HCU-Card Terminal

- Cafeteria
- Café
- First aid room
- U4 Subway station
- Parent-Child-Room
- Restrooms
- Elevator
- Bicycle parking
- Smoking area

HafenCity University Hamburg

www.hcu-hamburg.de
Campus map
100m from the main building to the Campus Tower
400m to Märchenwelten