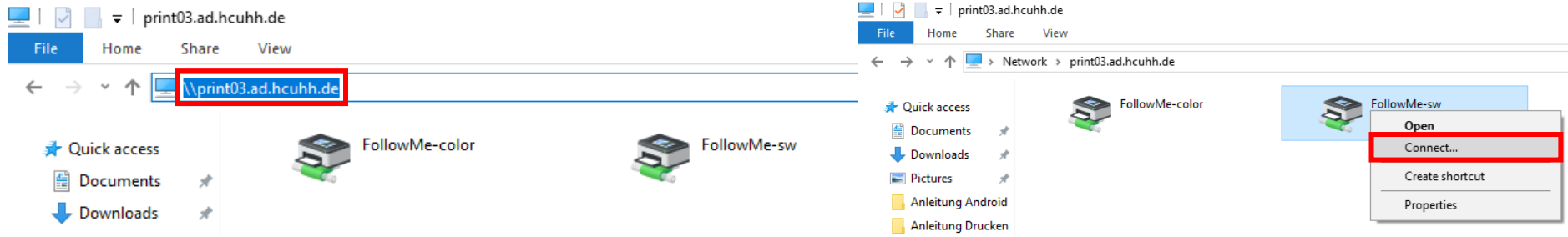


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Updated May 2019

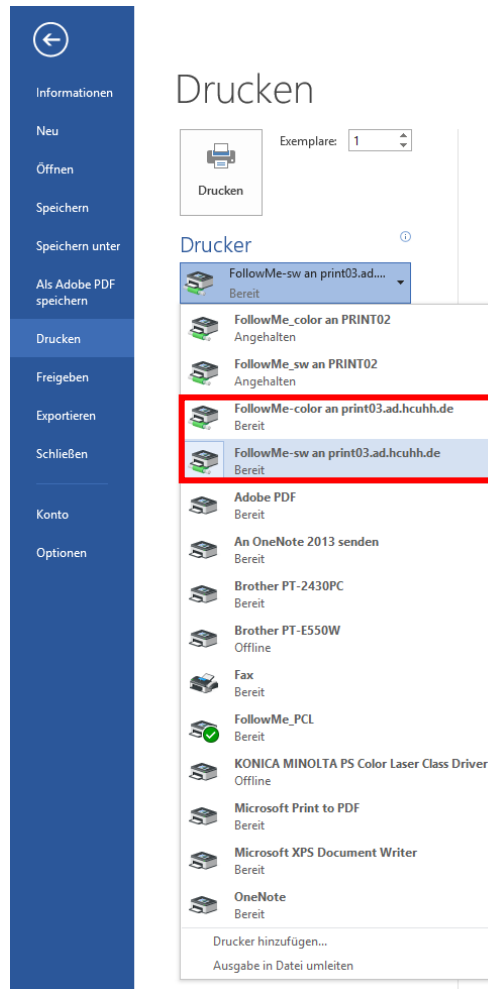
To add the printer open your explorer and type „[\\print03.ad.hcuhh.de](https://print03.ad.hcuhh.de)“.



→ Right click one of the FollowMe printers and click „Connect...“.

→ Connect the second FollowMe printer aswell.

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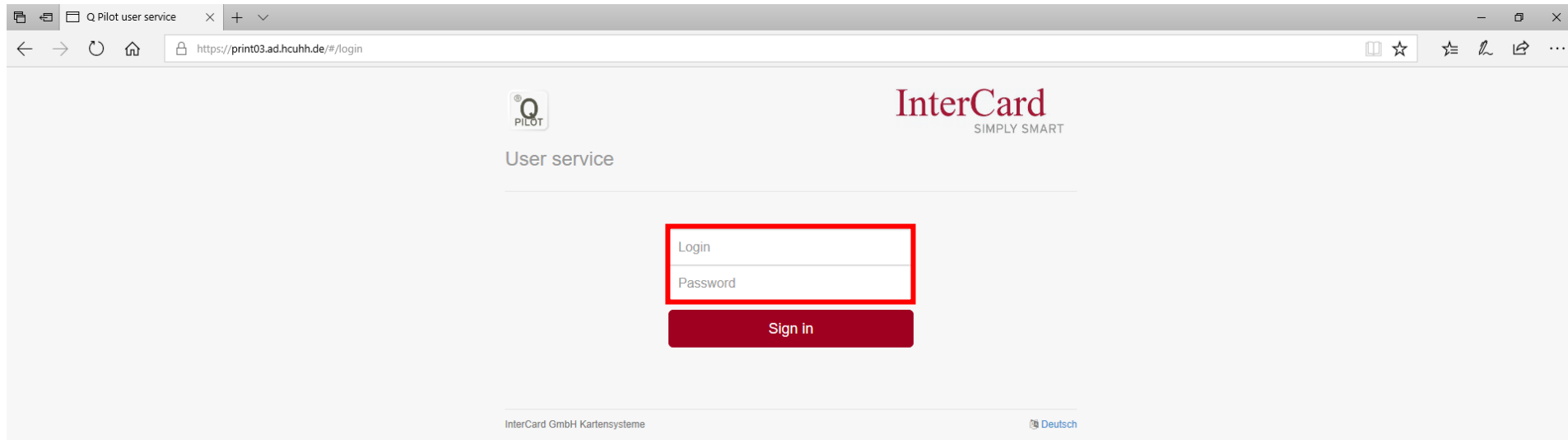


→ You can now select the printers in your program of choice (for example Word).

→ FollowMe-sw for black and white printing.

→ FollowMe-color for color printing.

With InterCard you can access the issued printjobs at <https://print03.ad.hcuhh.de>.



The screenshot shows a web browser window with the URL <https://print03.ad.hcuhh.de/#/login>. The page features the InterCard logo (SIMPLY SMART) and the text "User service". A red box highlights the login form, which includes a "Login" input field, a "Password" input field, and a "Sign in" button. At the bottom of the page, it says "InterCard GmbH Kartensysteme" and "Deutsch".

→ Log in with your HCU-ID (for example hcu123).

Q
PILOT

InterCard
SIMPLY SMART

User service [Start](#) [Services](#) [Logout](#)

Welcome CityNord Student

The following services are available:

- mobilePrint**
Automatic conversion of documents into printjobs for driverless printing.
- Printjobs**
Current and archived printjobs can be reviewed and managed.
- Scans**
Scanned documents can be reviewed and downloaded.
- Transactions**
View the latest transactions of your Q Pilot user account.

InterCard GmbH Kartensysteme [Deutsch](#)

→ Click on Printjobs.

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This is where you can manage your printjobs. New printjobs are marked with a blue star and completed printjobs are marked with a black framed star. Issued printjobs can also be canceled by moving your mouse over the file name. A bin will appear on the right hand side of the file name.

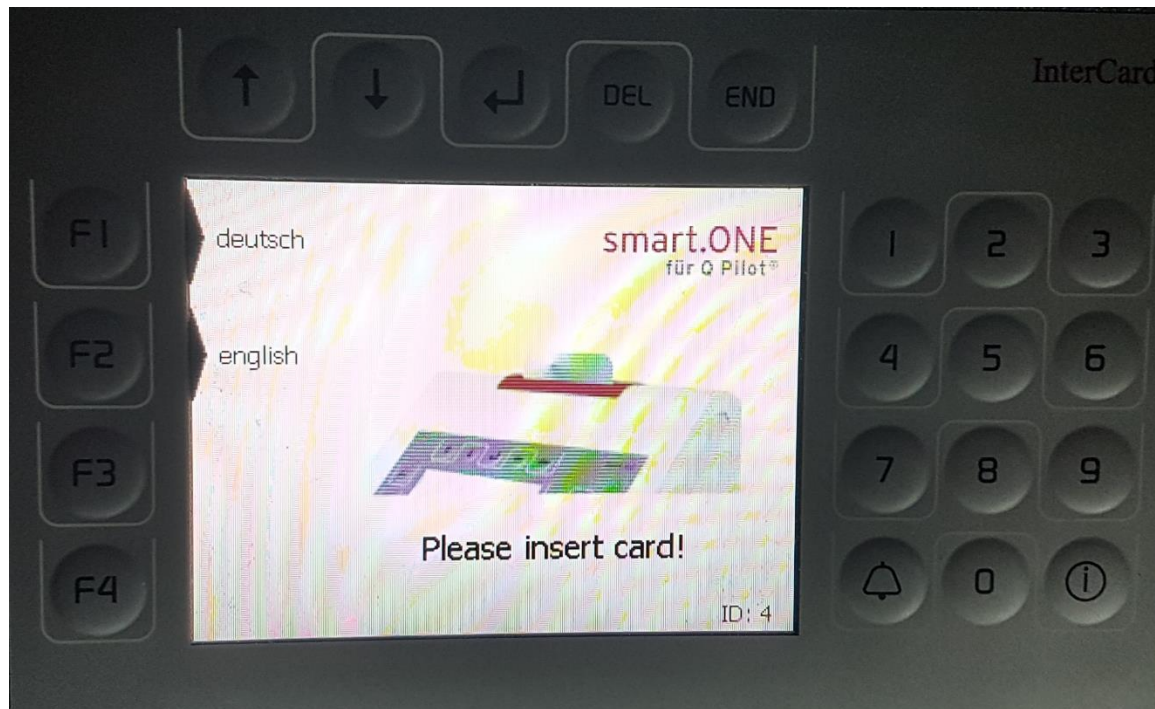
InterCard
SIMPLY SMART

User service Start Services Logout

Printjob management

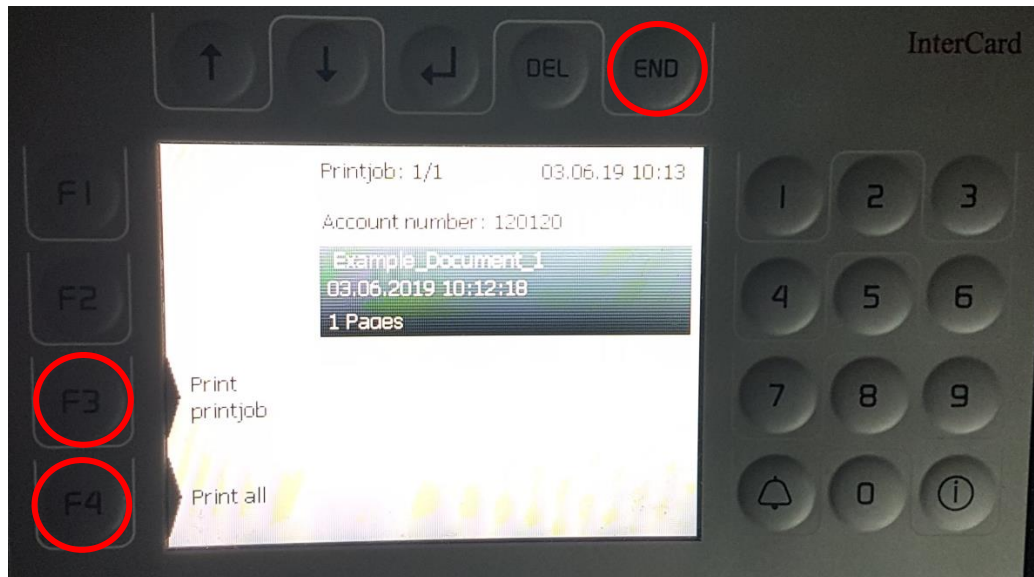
Document name	Date	Attributes	Pages
★ Microsoft Word - Example_Document	Jun 03 2019 10:14	📄 🖨️	📄 1 (1)
☆ Microsoft Word - Example_Document_1	Jun 03 2019 10:12	📄 🖨️	📄 1 (1)

InterCard GmbH Kartensysteme Deutsch



→ Insert your HCU-Card into the InterCard Terminal.

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→ Your new printjobs are listed here.

→ To print all or just a certain printjob press F3/F4.

→ To end the process press „END“ and take your card.