

Application for admission to the examination

To the Chairmen of the Doctoral Examination Board
 - Office of the Doctoral Examination Board –
 Raum 4.034
 Henning-Voscherau-Platz 1
 20457 Hamburg

According to the regulations for doctoral studies at the HafenCity University I hereby apply for application for admission to the examination.

Details of the candidate								
Name								
First/Middle name								
Sex	Man		Women		Divers		Without specification	
Date / Place of Birth								
Current address								
Telephone								
E-Mail								
Title of doctoral thesis:								

Aspired doctoral degree	Dr.-Ing		Dr. rer. pol.		Dr. phil.	
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I agree to a plagiarism assessment	Yes		No	
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Place, date

Signature of the candidate

Confirmation of supervision

Details of the supervisor	
Supervisor (Name)	

I hereby declare that the doctoral thesis of _____
 is suitable for submission.

Place, date

Signature (Supervisor)

Details of the Examination Commission

I propose that the following persons will be appointed as members of the Examination Commission:

First supervisor	
Second supervisor	
Additional professor	
Chairperson	

Place, date

Signature of the candidate

Attachments

Dissertation thesis (5x printed copies, bound; 1 x digital version in PDF)	
Summary of the dissertation in German and English, PDF	
Oath of allegiance (please include in the printed copies on the last page)	
Confirmation of at least one presentation in the HCU research or doctoral colloquium as well as at least one presentation at a recognised academic and professional conference (see form at website)	
Confirmation of the progress of the doctoral thesis, documented in writing once a year	
Student matriculation confirmation	
In case of a cumulative dissertation: Comprehensive text and papers (at least 3)	
In case of a cumulative dissertation: In case of papers with several authors, a declaration of own contribution. The co-authors must agree to the declaration in written form.	
Information concerning the external reviewer (see form at website)	

**Please submit your documents once printed
and
once digitally by e-mail to hcu-promotionsausschuss@vw.hcu-hamburg.de**

**Information about Art. 13 EU-Datenschutz-Grundverordnung (EU-DSGVO)
(Doctoral Examination Board: Examination admission)**

HafenCity University (HCU) Hamburg will process your requested personal data like name, gender, date and place of birth, citizenship, address, degree programme, completed education and academic achievements, vocational qualification for a university degree, email address, course of study, examination matters, etc. as well as internal registration codes like an identification number only for the purpose of the administration of your studies in accordance with the effective enrolment order and study and examination regulations in addition to further valid statutes and orders of HCU pursuant to article 111 of the Higher Education Act Hamburg (HmbHG), in particular based on the statute for collecting and processing personal data at HafenCity University Hamburg. On grounds of these statutory regulations you are obliged to provide us with these kinds of data in order to process your administrative requests as well as other study related matters. We will only transfer your personal data to third parties, if we are required by statutory regulations like the Federal Statistics Law of Higher Education to do so.

After the deregistration from the university your data will be erased in compliance with the statute of retention periods and destruction of documents and assignments.

You have the right to request all information about your personal recorded data at HCU as well as to ask for their correction.

If you suspect that processing your relevant personal data is not in compliance with the General Data Protection Regulation (GDPR) you are entitled to complain about their unlawful use (if applicable) at a regulatory authority, particularly at the member state of your residence, workplace or place of the presumed data protection infringement. Furthermore, you are entitled to complain about the refusal of your previously mentioned rights as well.

Responsible bodies as defined by the General Data Protection Regulation or other valid data security laws within the member states of the European Union and further related data privacy regulations are:

HafenCity Universität Hamburg (HCU)

Henning-Voscherau-Platz 1, 20457 Hamburg

Tel.: +49 (0)40 42827-4359

E-Mail: hcu-datenschutz@vw.hcu-hamburg.de

Website: www.hcu-hamburg.de

Form of organisation

Public body

Legal representative

President of the HafenCity Universität Hamburg

Prof. Dr. Jörg Müller-Lietzkow

Responsible supervisory authority

Behörde für Wissenschaft, Forschung, Gleichstellung und Bezirke (BWFGB)

Hamburger Straße 37, 22083 Hamburg

Name and address of the HCU's external data protection officer

datenschutz nord GmbH

Konsul-Smidt-Straße 88

28217 Bremen

E-Mail: office@datenschutz-nord.de

Contact details of the HCU data protection coordinator

Executive Office (temporary)

Tel: 040 428 27 4359

E-Mail: hcu-datenschutz@vw.hcu-hamburg.de