

## **Declaration of acceptance of admission to the doctorate**

I hereby declare,

\_\_\_\_\_  
surname, first name(s)  
that I accept the admission to the doctorate.

\_\_\_\_\_  
Place, date

\_\_\_\_\_  
Signature

### **Notes**

1. You have been accepted for the doctorate. According to § 3 of the Basic Regulations of 11.09.2008 doctoral candidates are members of HCU. The office of the doctoral examination board registers them as doctoral candidates.
2. The admission to the doctorate may lose its validity if you do not declare your acceptance of the admission in writing to the doctoral examination board within one month after receipt of the admission notice.

### **Note on matriculation as a doctoral student:**

Matriculation as a doctoral student is carried out by the HCU Student Services.

For this purpose, it is necessary to complete and submit the matriculation application form of the Student Services. You are not bound by any deadlines. You can matriculate and dematriculate at any time.

According to the current doctoral studies regulations, you are only obliged to enrol for the semester in which you apply for the opening of the doctoral studies (§ 6 Para. 6 doctoral studies regulations dated 11.05.2022).

Further information can be found on the website of the doctoral examination board and the student service. If you have any questions, please do not hesitate to contact us:

[hcu-studierendenservice@vw.hcu-hamburg.de](mailto:hcu-studierendenservice@vw.hcu-hamburg.de)

[hcu-promotionsausschuss@vw.hcu-hamburg.de](mailto:hcu-promotionsausschuss@vw.hcu-hamburg.de)

## Statistical data collection form

### INFORMATION ON DATA COLLECTION AND DATA PROTECTION

The collection and processing of the data requested in this application is based on the following regulations in the respective applicable versions: Hamburg Data Protection Act (HmbDSG) of 18.05.2018 (HmbGVBl. 2018, p. 145), Hamburg Higher Education Act (HmbHG) of 18 July 2001 (HmbGVBl. 2001, p. 171).

We inform you that the personal data collected from you will be recorded. The data is recorded for the purposes of federal and state statistics. The data will only be passed on in pseudonymised form.

<b>1. Personal data</b>							
Please submit a copy of your identity card (ID card, similar).							
Surname							
First name (n)							
Date of birth (day / month / year)							
Sex	female		Male		Divers		Not specified
Place of birth							
Birth name, if applicable							
Nationality							
2. nationality, if applicable							
Employment relationship at the HCU during the promotion	Yes				No		

<b>2. University entrance qualification / school leaving certificate (e.g. High-School-Certificate, Baccalauréat, Abitur)</b>	
Please submit a simple copy.	
In which year did you acquire your higher education entrance qualification?	
Type of higher education entrance qualification (usually 39 for non-german qualification; see key table 1 page 5)	
Place of acquisition of the higher education entrance qualification	
Acquisition within Germany: number plate (e.g. MK for Märkischer Kreis)*	
Acquisition outside Germany: international number plate	

\* If the former registration number differs from the current one, please state the current one.

3. study programme						
Study duration	Study subject	University	Place	Acad. degree.	Grade	Day of the final exam
e.g. WS 17 - SoSe 19	z. e.g. architecture, urban design, RE-AP, sociology	e.g. University of Firenze	Domestic* (number plate number) Abroad (Int. number plate)	according to key table 2 (page 5); or "without conclusion"	e.g. 1,7	dd.mm.yyyy.
WS 18 - SoSe 19	Bachelor Civil Engineering	University of New South Wales	AUS	without conclusion	---	---
WS 19 – SoSe 23	Bachelor Architecture	University of Birmingham	UK	82	1,5	21.06.2023

\* If the former registration number differs from the current one, please state the current one.

<b>4. Final examination qualifying for doctorate (e.g. M.Sc., Diplom)</b>	
When did you obtain the degree qualifying you for a doctorate? (dd.mm.yyyy)	
Type of degree (see key table 2 page 5)	
Total grade (e.g. 2.00)	
<b>Place of purchase of the degree</b>	
Acquisition within Germany: number plate (e.g. KU for Kulmbach) *	
Acquisition outside Germany: international number plate	
Name of the university	

\* If the former registration number differs from the current one, please state the current one.

<b>5. Doctorate field HCU</b>	
Metropolitan culture	
Architecture	
Structural Engineering	
Urban planning	
Geodesy and geoinformatics	

<b>DECLARATION</b>
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I confirm that the information I have provided is complete and correct.

\_\_\_\_\_  
Place, date

\_\_\_\_\_  
Signature

<b>Key Table 1 (Type of higher education entrance qualification)</b>	
03 allgemeine Hochschulreife Gymnasium	34 beruflich Qualifizierte (allgemeine Hochschulreife / Techniker/innen etc.)
06 allgemeine Hochschulreife Gesamtschule / Stadtteilschule	35 allgemeine Hochschulreife über Zwischen- oder Abschlussprüfung an einer deutschen Fachhochschule oder Gesamthochschule
09 allgemeine Hochschulreife erweiterte Oberschule	37 allgemeine Hochschulreife, erworben durch externe Prüfung
12 allgemeine Hochschulreife Kollegschule (NRW)	37 allgemeine Hochschulreife (Sonstiges)
15 allgemeine Hochschulreife Berufsfachschule	<b>39 General (non-German) higher education entrance qualification obtained in a foreign country</b>
17 allgemeine Hochschulreife, erworben an deutscher Schule im Ausland	43 fachgebundene Hochschulreife Fachgymnasium
18 allgemeine Hochschulreife Fachgymnasium	47 fachgebundene Hochschulreife, erworben an deutschen Schulen im Ausland
21 allgemeine Hochschulreife Berufsoberschule	51 fachgebundene Hochschulreife deutsches Studienkolleg (T-Kurs)
27 allgemeine Hochschulreife Abendgymnasium	53 beruflich Qualifizierte (fachgebundene Hochschulreife / § 38 HmbHG)
29 allgemeine Hochschulreife Kolleg	59 fachgebundene (nicht-deutsche) Hochschulreife, erworben im Ausland
31 allgemeine Hochschulreife Studienkolleg	
33 allgemeine Hochschulreife Begabtenprüfung	
<i>If you cannot assign your higher education entrance qualification, please write XX.</i>	
<b>Key Table 2 (Higher Education Degree)</b>	
02 Magister	26 Lehramt an Sonderschulen
03 Lizentiat	27 Lehramt an Berufsschulen
04 kirchliche Prüfung	51 Diplom Fachhochschule
05 akademisch geprüfter Übersetzer	56 staatliche Laufbahnprüfung für VerwaltungsFH
07 Promotion mit Abschlussprüfung	70 staatliche Prüfung, künstlerischer Abschluss
08 Promotion ohne Abschlussprüfung	71 Bühnen- und Konzertreifepfung
09 Staatsexamen 1. Staatsprüfung	72 Privatmusiklehrerabschluss
10 Fakultätsprüfung	73 Kirchenmusikprüfung A
<b>11 Diplom Universität</b>	74 Kirchenmusikprüfung B
12 Diplom Uni. Dolmetscher	75 Diplom Kunsthochschule
13 Diplom Uni. Übersetzer	76 künstl. Abschluss Meisterschüler
14 Diplom I Uni./Gesamthochschule	77 Kunstpädagogikprüfung
15 Diplom Uni. Fachsprachenexperte	78 Kirchenmusikprüfung C
16 Diplom Uni. Sprachlehrer	79 Solistenprüfung
17 Abschlussprüfung ohne akad. Grad	<b>82 Bachelor Universität</b>
18 Diplom Lehrerprüfung	83 Bachelor Kunsthochschule
19 Fachlehrer für mus./techn. Fächer	<b>84 Bachelor Fachhochschule</b>
20 Lehramt an Grund- u. Hauptschulen	<b>88 Master Universität</b>
21 Lehramt an Grundschulen	89 Master Kunsthochschule
22 Lehramt an Hauptschulen	90 Master Fachhochschule
23 Lehramt an Realschulen	95 sonstiger Abschluss in Deutschland
24 Lehramt an Grund- u. Hauptschulen	<b>96 Degree from a university outside Germany</b>
25 Lehramt an Gymnasien	97 keine Abschlussprüfung möglich